

MASTER GRANT AGREEMENT 2013-2015

EXHIBIT A

DEFINITIONS

As used in this Agreement, the following words and phrases shall have the indicated meanings. Certain additional words and phrases are defined in the Program Element descriptions. When a word or phrase is defined in a particular Program Element description, the word or phrase shall not necessarily have the ascribed meaning in any part of the Agreement other than the particular Program Element description in which it is defined.

1. **“Agreement”** means this 2013-2015 Master Grant Agreement for the delivery of federal and state antipoverty programs.
2. **“Allowable Costs”** means the cost described in the OMB Circulars except to the extent such costs are limited or excluded by other provisions of the Agreement, whether in the applicable NOAs, Program Elements, or otherwise.
3. **“Client”** means, with respect to a particular Program Element, any individual who is receiving those program services for or through the Subgrantee.
4. **“DBRA”** means the Davis-Bacon and Related Acts.
5. **“Department”** means Oregon Housing and Community Services Department or “OHCS”.
6. **“Disallowance of Costs”** means money disbursed to Subgrantee by Department under this Agreement and expended by Subgrantee that:
 - a. Is identified by the Federal Government as expended contrary to applicable statutes, rules, OMB Circulars or any other authority that governs the permissible expenditure of such money, for which the Federal Government has requested reimbursement by the Department and whether in the form of federal determination of improper use of federal funds, a federal notice of disallowance, or otherwise; or
 - b. Is identified by the Department as expended in a manner other than that permitted by this Agreement, including without limitation, any money expended by Subgrantee, contrary to applicable statutes, rules, OMB Circulars or any other authority that governs the permissible expenditure of such money; or
 - c. Is identified by the Department as expended on the delivery of a Program Element service that did not meet the standards and requirements of this Agreement with respect to that service.
7. **“Federal Funds”** means all funds paid to Subgrantee under this Agreement that Department receives from an agency, instrumentally or program of the Federal Government of the United States.
8. **“NOA”** means Notice of Allocation which is issued by the Department to Subgrantee to award, distribute, or recapture Grant funds under this Agreement as they are requested, come available, or are revoked under a program.
9. **“PWR”** means the prevailing wage rates as set forth by US Department of Labor or the Oregon Bureau of Labor and Industry.
10. **“Remedies”** has the meaning set forth in Exhibit B, section 15.

11. **“RFF” or “Request for Funds”** means the Subgrantee’s request for reimbursement of allowable expenses incurred and costs to carry out the delivery of the grant programs and services.
12. **“Subaward”** means an award of financial assistance made under an award by the Subgrantee to an eligible subrecipient or by a subrecipient to a lower tier subrecipient.
13. **“Subcontract”** means a contractual agreement between the Subgrantee and a vendor for the purpose of providing goods or services for a program under this Agreement.
14. **“Subgrantee”** means an entity that is a state or local government, nonprofit, or for-profit organization that expends award funds from Department under this Agreement to carry out a program a program(s).
15. **“Subrecipient”** means an entity that is a state or local government, nonprofit, or for-profit organization that expends awards received by Subgrantee from the Department under this Agreement to carry out a program(s). As applicable, this definition is subject to further construction as may be provided in Program Elements made part of this Agreement and the context of the term’s use in the respective Program Elements.
16. **“Vendor”** means a dealer, distributor, merchant or other provider or contractor of goods or services that are needed to administer a federal program. The goods or services may be for an entity’s own use or for the use of beneficiaries of the federal program.
17. **“Program Element”** means any one of the following programs or group of related programs as described in the Attachments, whose costs are covered in whole or in part with financial assistance that Department pays to Subgrantee pursuant to this Agreement:

Program Element Name	Attachment #
Community Services Block Grant (CSBG)	PE 01
Emergency Solutions Grant (ESG)	PE 02
Emergency Housing Account (EHA)	PE 03
State Homeless Assistance Program (SHAP)	PE 04
Housing Stabilization Program (HSP)	PE 05
HOME Tenant Based Assistance (HTBA)	PE 06
Low Income Rental Housing Fund (LIRHF)	PE 07
Commodity Supplemental Food Program (CSFP)	PE 08
Low Income Home Energy Assistance Program (LIHEAP)	PE 12
LIHEAP Weatherization Assistance Program (LIHEAP WX)	PE 13
Oregon Energy Assistance Program (OEAP)	PE 14
Bonneville Power Administration Weatherization Program (BPA)	PE 15
Department of Energy Weatherization Assistance Program (DOE WAP)	PE 16
Low Income Weatherization Assistance Program (DOE WAP)	PE 17
Energy Conservation Helping Oregonians (ECHO)	PE 18